

STATINTL

— STAFF MEETING — NOV

① [REDACTED] - Ba.

② Nov - Clarification on IRP/IAM/IOPI

Nov / "All Source Analysis" in OIA

Nov / DISSEMINATION OF IAM'S -

Nov / NFAC GOALS - 1979

OIA Staff Meeting
15 September 1978

25X1A 1. [REDACTED] presented a briefing on Mensuration Standards Testing in OIA.

2. Mr. Firth reported on the NFAC staff meetings.

a. Mr. Bowie is optimistic that there will be high level support to create more senior analyst positions without entering the management field.

b. The supergrade ceiling has been reduced by OMB, therefore, the number of supergrade positions in NFAC is being reduced.

c. There is no consistency in NFAC offices regarding financial incentives for people in language training programs. Mr. Bowie has tasked a group to give the problem thought and develop proposals and recommendations to see how this could improve the analytical capabilities of NFAC. Meanwhile, we will sponsor OIA people who are interested in language training.

d. President Carter visited Headquarters Building on 16 August. He received two classified briefings. The first, by the DDO on collection activities, and the second, a joint briefing by the NFAC and DDS&T, which covered the process by which intelligence is analyzed, produced and provided to the President daily.

25X1A 3. On 6 September [REDACTED] Executive Assistant to Mr. Carlucci, spent the morning in OIA [REDACTED] briefed him on Soviet Gold Production and [REDACTED] briefed him on DDO Support.

25X1A 4. The laserfax machine in OIA is not being used as often as it might be. Mr. Firth noted that there are a lot of mechanical problems and the machine is not always available, but he urged everyone to use it when appropriate in conjunction with secure phone discussions.

25X1A 5. New procedures are being implemented for carrying classified documents from building to building. Mr. Firth or [REDACTED] as senior operating officials, and [REDACTED], as OIA's document control officers, may transport classified material themselves; or authorize others in OIA to do so. Further instructions on these procedures will be out shortly.

CLASSIFIED BY 27972
Exempt from General
Declassification Schedule of E.O. 11652,
Exemption Category 5B(2), (3)
IMPOSSIBLE TO DETERMINE

OIA Staff Meeting Agenda

1030 Friday, 15 September 1978

STATINTL

1. Briefing - Results of Mensuration Standards Testing in OIA - [REDACTED]

2. Announcements from NFAC Staff Meetings - Wayne

3. Comments on President Carter's Visit to Headquarters - Noel

4. Comments on Ambassador Leonhart's Visit to OIA - Noel

5. Comments on [REDACTED] Visit to OIA - Noel

6. "All-Source Analysis" in OIA - Noel/Wayne

7. Dissemination of IAM's - Noel

8. Laserfax Use - Noel

9. New Document Security and Handling Procedures

Roland

Note: Following the regular staff meeting the division and group chiefs will meet with the Director to discuss the format of OIA staff meetings.

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- STATINTL ✓5. Comments on [REDACTED] Visit to OIA - Noel
- Hold for
NOST
MTC.

6. "All-Source Analysis" in OIA - Noel/Wayne
7. Dissemination of IAM's - Noel
- ✓8. Laserfax Use - Noel
- ✓9. New Document Security and Handling Procedures - Roland

✓10. *Reviewing Process Rel 13?*

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Div Ch + Sp Chf

Comments by next Friday

Eng, Format, who should attend.

Items for OIA Staff Meeting

- ✓ 1. President Carter's visit to Headquarters.
- ✓ 2. Laserfax
- ✓ 3. Dissemination on IAMs - remember NIOs; negative reports - use IOMs also for transmittals.

5 SEP 1978

STATINTL

- ✓ 4. → Ambassador Leonhart's visit, Friday - 1 Sept 78.
- ✓ 5. → [REDACTED] VISIT, WEDNESDAY - 6 Sept 78

→ 5. Change of format.

STATINTL

✓ 6. all source analysis in OIA

✓ 7. [REDACTED] on Measurement Testing Results.

CRITIQUE OIA STAFF MEETING FORMAT
(DIV, GROUP, AND STAFF CHIEFS)

Security

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MEMORANDUM FOR: Reminder for Rolan

Bring up subject of deferred telepouches
at next staff meeting.

18 OCT 1979

(DATE)

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